



THE HOWARD SCHOOL

2011-2012 Preschool/Pre-Kindergarten Enrollment Agreement

Please indicate the program in which you are enrolling your child:

PRESCHOOL PROGRAM (Children 3 to 4 years old)

- 8:30 to 12:30 Monday, Wednesday, Friday _____ \$627 monthly
- 8:30 to 3:00 Monday, Wednesday, Friday (*space limited*) _____ \$889 monthly
- 8:30 to 12:30 Monday through Friday _____ \$656 monthly
- 8:30 to 3:00 Monday through Friday (*space limited*) _____ \$968 monthly

PRE-KINDERGARTEN PROGRAM (Children 4 to 5 years old)

- 8:30 to 12:30 Monday through Friday _____ \$656 monthly
- 8:30 to 3:00 Monday through Friday (*space limited*) _____ \$968 monthly

STUDENT FEE – A non-refundable student fee of \$500 is required for admission or re-enrollment to a 5 day program, and a non-refundable student fee of \$300 is required for admission or re-enrollment to a 2 or 3 day program. If the child is not enrolled for the school year for which the fee was received, the fee shall be forfeited. The fee may not be used for any other year for which the child may be subsequently enrolled.

TUITION – Tuition is due on the first of every month, beginning in September and ending in May. After the tenth of the month a late fee of twenty-five dollars (\$25) is assessed. A twenty-five dollar (\$25) fee is assessed for each returned check.

TERMINATION POLICY – This enrollment agreement may be terminated by a parent or guardian by providing The Howard School with a written notice at least fifteen (15) days before the last day of attendance. The Howard School reserves the right to terminate this agreement with fifteen (15) days notice for either of the following reasons: it is determined that the school does not meet the needs of the child, or the financially responsible party is delinquent for thirty (30) or more days in payment of the agreed-upon fee. There is no reduction of tuition for absences or withdrawals prior to the end of a billing month.

MODIFICATION POLICY – The Howard School reserves the right to modify any of the conditions of this agreement upon thirty (30) days written notice to the parent or guardian.

LICENSING – The Howard School Preschool/Pre-Kindergarten Program is licensed by the State Department of Social Services. The licensing authority has the right to interview children and staff and to inspect student records without prior consent. The licensing authority has the right to observe the physical condition of the child.

The Howard School admits students without regard to race, creed, color, disability, gender or national origin.

Lic. #426207512

I wish to enroll my child in the program I have indicated and agree with the terms of The Howard School as set forth in this agreement and with the policies of the school as set forth in the Preschool Handbook.

Child's Full Name

Signature of Financially Responsible Party

Child's Date of Birth

Printed Name of Financially Responsible Party

Signature of Parent or Legal Guardian

Billing Address of Financially Responsible Party

Date of Agreement

City State Zip Code

Headmaster's Signature

(Area Code) Telephone Number