

Terms and Conditions

Tuition payments are due on the 1st of the month. A late fee of \$25 is charged as an administrative expense each month a payment is past due. The late charge is incurred if the payment is received after the 10th of the month. The Howard School ("School") does not send invoices for tuition payments. The School does invoice separately for tutoring and other miscellaneous charges, and for late payments.

Tuition for the academic school year shall be earned in full at the time the Enrollment Agreement is accepted by the Headmaster. There is no reduction or remission of tuition or fees for a student's absence, suspension, dismissal or withdrawal. **If an account is delinquent for more than 120 days, the student may be suspended from classes until the outstanding amount is paid**, and the financially responsible party ("FRP") indicated in the Enrollment Agreement shall pay or otherwise provide for any needed tutoring to assist the student during the suspension and after the student returns to school.

If the student is withdrawn from the School by a parent or guardian during the academic school year, the balance of the year's tuition will be due immediately upon withdrawal, notwithstanding the payment plan originally selected. All legal fees and collection costs, including attorney's fees, incurred by the School to collect a delinquent account, whether or not a lawsuit is brought, shall be added to the account past due and paid by the FRP.

The School reserves the right to terminate enrollment at any time if it is determined solely by the Headmaster that the school does not meet the needs of the student, or that such action is in the best interest of the School. Reasons for enrollment termination may include, but are not limited to: failure of the student or parent to follow school rules; student academic or behavioral problems that, in the opinion of the Headmaster, need the attention of professionals other than teachers; and the need to insure the welfare and safety of students. In the case of dismissals, it is the sole discretion of the Headmaster to determine if there will be a refund of any prepaid tuition.

Though the School customarily uses event-specific permission slips, signing the Enrollment Agreement gives permission for the student to take part in all school activities, including sports, physical education programs and trips away from campus, and releases the School from liability for any injury incurred by the student.

The Howard School
Tel (805) 745-8448 FAX (805) 745-8478

The Howard School admits students without regard to race, creed, color, disability, gender or national origin.



2011 - 2012 Tuition and Fee Schedule Kindergarten through Eighth Grade

KINDERGARTEN	\$9,995
PRIMARY GRADES First, Second, Third	\$10,600
MIDDLE GRADES Fourth, Fifth, Sixth	\$11,250
UPPER GRADES Seventh, Eighth	\$12,110

STUDENT FEE: A non-refundable student fee of \$500 will secure a place for your child and is due *upon acceptance* for new applicants. If the child is not enrolled for the school year for which the fee has been received, the fee shall be forfeited. The student fee may not be used for any other year for which the child may be subsequently enrolled.

PAYMENT PLANS

- PLAN A – Single payment for full year, due September 1st
- PLAN B – Two payments: 60% due Sept. 1st, 40% due Jan. 15th
- PLAN C – Ten monthly payments due the 1st of each month from August 1st through May 1st
- PLAN D – Ten monthly payments by credit card due each month from August through May; payment will be charged on the 10th of the month.

DETAILS OF PAYMENT SCHEDULE

KINDERGARTEN

PLAN A – Single payment, September 1 st		\$9,995
	<u>60%</u> <u>40%</u>	
PLAN B* – Two payments, Sept. 1 st and Jan. 15 th	\$6,022	\$4,023
PLAN C* – Ten monthly payments, Aug. 1 st – May 1 st		\$1,019.50
PLAN D* - Ten monthly payments by credit card, August - May		\$1,049.50

GRADES 1, 2, 3

PLAN A – Single payment, September 1 st		\$10,600
	<u>60%</u> <u>40%</u>	
PLAN B* – Two payments, Sept. 1 st and Jan. 15 th	\$6,385	\$4,265
PLAN C* – Ten monthly payments, Aug. 1 st – May 1 st		\$1,080
PLAN D*		\$1,110

GRADES 4, 5, 6

PLAN A – Single payment, September 1 st		\$11,250
	<u>60%</u> <u>40%</u>	
PLAN B* – Two payments, Sept. 1 st and Jan. 15 th	\$6,775	\$4,525
PLAN C* – Ten monthly payments, Aug. 1 st – May 1 st		\$1,145
PLAN D*		\$1,175

GRADES 7, 8

PLAN A – Single payment, September 1 st		\$12,110
	<u>60%</u> <u>40%</u>	
PLAN B* – Two payments, Sept. 1 st and Jan. 15 th	\$7,291	\$4,869
PLAN C* – Ten monthly payments, Aug. 1 st – May 1 st		\$1,231
PLAN D*		\$1,261

*Note: Families who select Plans B, C or D must leave a valid credit card on file with the school bookkeeper. If an account is delinquent by 60 days, the full balance of tuition owed will be charged to the credit card. If the charge is rejected, the student(s) may be suspended from class as per Terms and Conditions.

SERVICE CHARGES

PLAN B – Included is a service charge of \$25 per payment.
 PLAN C – Included is a service charge of \$20 per payment.
 PLAN D – Included is a service charge of \$20 per payment,
 plus a \$30 credit card processing fee.

DISCOUNTS

Three or more students of one family5%
 Annual tuition paid by August 1st3%*
 *The 3% discount is valid only for students who pay full tuition.

FUNDRAISING REQUIREMENTS

Fundraising is a means by which tuition is kept as low as possible. Success in fundraising is critical to the school's financial well-being. Since every family benefits from this effort, families are required, but not limited, to support fundraising by contributing a minimum of ten hours to school-sponsored fundraisers.

OTHER EXPENSES

Required School Uniform (see Handbook)	Prices Vary
Upper Grades School Trip (optional)	\$1,000-\$1,500 (estimated)

*When a child has developed assurance, he has the
 strength of character to resist the fads and fallacies
 which divert so many people from the basic truth.
 He will be able to chart his own course through life
 and be able to maintain the path he wishes to follow.
 ~ Mae Carden*